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The Hong Kong Sports Institute Limited (“HKSIL”) is dedicated to provide an environment in which sports talent can be identified, nurtured and developed to pursue excellence in the international sporting arena. We are now inviting suitable candidates for the following vacancy:

ASSISTANT WINDSURFING COACH

THE JOB

Reporting to the Head Windsurfing Coach, the Assistant Windsurfing Coach will be responsible for the following duties:

- To assist in coaching and administering the Junior and Youth Program at national and regional level including talent identification;
- To assist in preparing training programs and schedules for junior and youth athletes as assigned;
- To assist in organising local and overseas training camps and assist in preparing financial and performance reports for the relevant athletes;
- To keep detailed records on each assigned youth and junior athlete;
- To assist in preparing and updating technical and program manuals for the junior and Youth program;
- To assist in maintaining databases on equipment, repairs of equipment and purchase of new equipment;
- To assist in making arrangements for the National Squad’s participation in local events;
- To assist in logistical operations, i.e. drive, transport equipment and athletes, travel when necessary;
- To accompany and coach Junior and Youth teams at overseas events as requested; and
- To remain updated on international development in age group competitions and equipment issues.

THE REQUIREMENTS

- Level 2 Windsurfing Association of Hong Kong / Hong Kong Coaching Committee Certificate or equivalent knowledge;
- Certificate/Diploma in sports-related fields, or its equivalent is preferred
- Regional and international racing experience, with creditable results as proof of having reached a high level of technical performance is an advantage. Coaching experience at Developmental level or beyond is required;
- Pleasure Vessel Operator Certificate of Competency;
- Holder of Hong Kong private car driving license. Experience in driving outside Hong Kong is an advantage; and
- Good organizational and sound administrative skills.

APPLICATIONS

Please send full resume with current and expected salary, contact telephone number, address and availability to **The Human Resources Manager, Hong Kong Sports Institute Ltd, 25 Yuen Wo Road, Sha Tin, New Territories, Hong Kong** or email: hrdept@hksi.org.hk on or before **23 March 2011**. Please quote reference no. **JD-20110310-AWSFC** in the application.

Appointment will be on a fixed term contract. General information is available at the website <http://www.hksi.org.hk>. For enquiries, please call **Ms Chan at (852) 2681 6343**.

All applications will be treated in the strictest confidence. Applicants who are not invited for interview within six months may consider their applications unsuccessful.

Data collected will be used for recruitment and other employment-related purposes only.